



**COUNCIL OF CITIZENS
WITH LOW VISION
INTERNATIONAL**

**CCLVI BOARD MEETING
NOVEMBER 30, 2016
BY TELECONFERENCE
712 - 432 - 3447 CODE 182019**

Meeting called to order at 8:35 pm ET by President Leslie Spoone

Present: Leslie Spoone, Kathy Farina, Richard Rueda, Robert Spangler, Sarita Kimble, Fred Scheigert, Zelda Gebhard, Patti Cox, Angelo Lanier.

Absent (* = excused from meeting): *Sara Conrad, *Linda Allison, Charlie Glaser.

Guests: Jim Jirak, Christine Chaikin, Lorraine Clement, Ken Stewart, Kathy Casey, Mike Keithley.

Secretary's Report: Angelo moved to accept the minutes as presented second by Sareta. MC

Treasurer's Report: Sareta moved to accept the report as submitted. Second by Angelo.

Guest input: Ken Stewart: More information in the membership reports such as numbers. Kathy Casey: wants to know about the 800 number issue. Christine Chaikin: pointed out the link in "Vision Access" reference a link on the ACB site was not working.

COMMITTEE REPORTS:

Constitution Committee - Robert Spangler: The committee has not met yet but a link to Robert's Rules was sent to the board and to the committee. We will be meeting in January.

Convention Committee - Jim Jirak: The convention committee held its first meeting election evening, November 8. The following thought processes originated from the initial call:

Preliminary Thoughts:

- Leslie recommended that Jim should be given the CCLVI suite as he is convention chair with the proviso that CCLVI be responsible for the difference between the base rate and the cost of the suite plus applicable taxes. All board members will be given key access. It was suggested that MMS take place in the suite.
- ACB is offering a microphone package of \$150 per session. This includes a desk top and roving microphone plus equipment for those using ALDS. The convention committee is taking advantage of this package.

- Due to a city-wide 4th of July event, hotel volunteers will be at a premium.

Concerning programming: (everything is tentative)

- A board meeting will take place Saturday morning from 9 to noon. This would allow for time for first reading of constitutional amendments and resolutions.
- The convention committee is planning the scholarship mixer Saturday afternoon, prior to the opening of general session, from 3:30 to 5:30pm.
- The convention committee is planning our business meeting on Monday from 1:15pm to as late as 5:00pm
- The low vision vender showcase is returning — tentatively set from 1:15 to 2:30pm Sunday.
- Dr. Bill has agreed to present. Possible topics include eye diseases and lighting. (Possible times being discussed are 2:45pm to 4:00 Sunday and 7:00pm to 9:00pm either Sunday or Monday evening.) Richard will check with him to gage feedback on date and time preference.
- Richard also suggested a panel on low vision and travel and low vision and technology for Tuesday. (Partnering with affiliates was discussed for these topics.)
- Game night was discussed. (The date depends on Dr. Bill's availability for his presentation.) Possible ideas include a "Price Is Right" or a "Red, White & Blue" theme given the July 4 holiday. It was suggested to have Mary and Tommy Woodyard moderate if they are attending.
- A member's only mixer is planned from 2:45pm to 4:00pm Wednesday afternoon in the suite.

Since the call, things are a little more clear and not all items mentioned may take place as previously planned. Sara has also proposed the idea of an "Advocacy Jumpstart" program session. We will look at this and further continue to finalize details on our next call which is December 13 at 9pm eastern/6pm pacific. In addition to continuing the discussion on program finalization, we will talk about fund raising including the possibility of a 50/50 and possible tabling.

eCommunications Committee - Robert Spangler: We are continuing updating of the site. Jim has been assisting the Scholarship committee with their application. We will be working on some logistical issues with login and access to applications over the next couple of weeks.

Visitors in October: 2444

Visitors in November: 2234

Some ideas were presented. Offering members an email address and perhaps developing other opportunities for members to get involved.

Finance Committee - Linda Allison: The committee met and worked on the budget and will be meeting again and presenting a budget for 2017.

Fund Raising Committee - Kathy Farina: The committee will meet Thursday January 17, 2017 at 8 pm eastern.

Legislative Committee - Sara Conrad: The Legislative Committee has changed its meeting schedule to the second Wednesday of each month in order to accommodate busy schedules. We have also established some goals for national advocacy, and I will be recommending some local advocacy goals during our January meeting. We will not be meeting in December due to holiday travels and busy family lives. Our committee is full of enthusiasm, and I'm looking forward to getting things going after the holidays

Membership Committee - Jim Jirak: Following discussion on the October call about CCLVI sending dues notices to members affiliated with a chapter, I performed an Excel export from AMMS and removed all members affiliated with a chapter. As a result, 202 dues notices were mailed free matter for the blind to all non-chapter affiliated life members, at large and professional members as identified. The notices were deposited in the United States mail the afternoon of November 8. Additionally, all chapter presidents and treasurers were emailed a dues notice and a copy of CCLVI's most recent membership application as newly revised. Likewise, a dues notice reminder was submitted to Mike Keithley for inclusion in the next issue of Vision Access.

As has been the practice for the last couple of years, and to reiterate, to comply with ACB requirements, all chapters must have their membership lists submitted to membership@cclvi.org 11:59pm eastern time February 15 to afford time with reconciling with AMMS. Membership lists received after the designated due date will only be entertained after the reconciling of all other lists and forms. CCLVI chapters were also notified that their lists will not be processed until payment is received and has been confirmed by the treasurer to the membership chair

Publications Committee - Mike Keithley: Mike has some articles for the next issue but not sure how big the issue will be. Mike has had issues with contacting Patti Cox who said she would help with the formatting. She has not responded to any of his calls.

Scheigert Scholarship - Lindsey Tilden: We met as a committee on 11/14 to discuss advertising the scholarship and updates to the application and website. The committee has been submitting the scholarship announcement to various agencies, organizations, and publications.

There were several adjustments planned to be made to the application. Jim volunteered to make these and he and Robert have been getting the website and online application ready to launch on January 1.

The committee has determined to meet at 6:00 Pacific/9:00 Eastern on the second Wednesday of the month. We will be meeting on 12/14 to review this year's advertising and ensure that all is ready for the application to go live.

Book Committee - Dr. Bill: Attendees: Leslie Spoone, Kathy Casey, Richard Rueda, Bill Takeshita

Meeting called to order at 5:32 p.m. PST

Update on Spanish Version of Insights: Leslie reported that Anne Marie is completing the editing in Spanish. She is actually the 3rd person to edit the book in Spanish and she has the strongest credentials. Once she has completed the editing, we will send it to the American Printing House for a quote to have the book printed.

Flyer for English Version of Insights: Linda is completing the placement of a photograph of the book on the flyer. We will soon be sending the flyer to the low vision list serve to begin promoting the book.

Sales of Insights in English: Kathy Casey reported that she sold one book this month. We have promoted the book at the Best in Technology 2016 in Los Angeles and on our pod cast programs. Leslie suggested that we take the book to conferences and conventions and sell the book. The book is available in large print and audio on Amazon for \$20.

Next Meeting: Monday December 12, 2016 at 5:30 p.m. Pacific and 8:30 Eastern.

UNFINISHED BUSINESS:

800 number:

Richard moved that the current cclvi number be offered to CCCLV and if they decline it, it can be requested by cclvi chapters upon expiration. Robert Second. MC

NEW BUSINESS:

ACB - BOP Requested Survey on Large Print format: Kathy moved to allow Zelda and Donna to be members representing CCLVI on the project. Angelo second. MC

Next Meeting will be December 28 at 8:30 Eastern future meetings will be the fourth Tuesdays at 8:30.

Adjourn 10:05 Eastern

Respectfully Submitted
Robert Spangler
CCLVI Secretary

**Treasurer's Report for November 2016
Transactions from 10/01/2016 to 10/31/2016**

General

Beginning Balance: \$3,591.68

Deposits

\$0.13 = interest earned this period

Deductions

\$40.25 = Sprint

\$40.23 = Sprint

\$1,500.00 = Scheigert Scholarship, Samantha Mayberry

\$1,580.48 = Total deductions for October

Ending Balance: \$2,011.32

Savings

Beginning Balance: \$18,772.20

Deposits

\$1.27 = interest paid this period

Deductions

No deductions

Ending Balance: \$18,773.47

Book

Beginning Balance: \$538.58

Deposits

\$0.02 = interest earned this period

No Deductions

Ending Balance: \$538.60

Scheigert

Beginning Balance: \$12,292.10

Deposits

\$0.52 = interest earned this period

Deductions

\$0.00

Ending Balance: \$12,292.62

Foley

Beginning Balance: \$3,001.78

Deposits

\$0.12 = interest earned this period

No Deductions

Ending Balance: \$3,001.90

CDS

Beginning Balance: \$38,508.39

Deposits

\$113.14

No Deductions

Ending Balance: \$38,621.53

Program/Investment Fund

Previous Balance: \$33,577.48

Current Balance: \$32,828.61

O9 Account (temporary home for cashed out matured cds)

Opening Balance on June 19, 2015: \$12,560.72

Previous Balance as of March 31, 2016: \$12,585.40

Deposits on April 7, 2016: \$12,816.66 = matured cd from March 12, 2016

Balance as of June 30, 2016: \$25,417.35

Balance as of September 30, 2016: \$25,433.35