



**COUNCIL OF CITIZENS  
WITH LOW VISION  
INTERNATIONAL**

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**CCLVI BOARD MEETING  
January 4, 2017  
BY TELECONFERENCE  
712 - 432 - 3447 CODE 182019**

Meeting called to order by President Leslie Snoone at

**Present:** Leslie Spoone, Kathy Farina, Richard Rueda, Robert Spangler, Linda Allison, Charlie glaser, Sarita Kimble, Patti Cox.

**Absent** (\* indicates excused): \*Fred Scheigert, \*Angelo Lanier, Sara Conrad, Zelda Gebhard.

**Guests:** Lindsey Tilden, Dr. Bill Takeshita, Jim Jirak, Cathy Schmitt Whitaker, Christine Chaikin, Mike Keithley.

**Secretary's Report:** Kathy Farina moved to approved minutes of November 30 second Sarita. MC.

**Treasurer's Report:** Kathy moved to approve treasurer's report second Richard. MC.

**COMMITTEE REPORTS:**

**CONSTITUTION COMMITTEE - Robert Spangler:** I have sent a copy of the CCLVI constitution to the committee to review prior to our meeting. I would like to have a meeting January 18<sup>th</sup> at 8:00 eastern. I have included this information to the constitution list.

**CONVENTION COMMITTEE - Jim Jirak:** Our most recent call took place Tuesday, December 13 at 9pm eastern/6pm pacific. On that call, Jim reported that CCLVI could not have a large suite for our scholarship mixer as ACB's current contract was signed prior to ACB Students, BITS and CCLVI started using suites. ACB is offering one bedroom hospitality suites for affiliates wanting suites. They accommodate 10 to 15 comfortably and are at a cost of \$89. The convention committee will take advantage of the hospitality suite holding smaller events in the suite with the mixer in either Kim or Eric's suite. Richard suggested using the suite as an "on top of" option in that we consider holding MMS and Market Place throughout the week, have Dr. Bill sign the book during certain hours, etc. The convention committee will make a motion to the board that Jim be given the suite with CCLVI reimbursing Jim for Sunday-Wednesday, July 2-5 with Jim being responsible for Thursday, Friday and Saturday, June 29, June 30 and July 1 and Thursday, July 6.

Sara discussed her idea on an "Advocacy Jumpstart" presentation. She is proposing a panel presentation with audience participation. The panel has not yet been identified. We are tentatively planning this for Monday, July 3 from 1:15pm to 2:30pm. The business meeting will then take place from 1:15pm to as late as 5pm Tuesday, July 4.

Following the Low Vision Vender Showcase from 1:15pm to 2:30pm, Dr. Bill is confirmed for Sunday, July 2 from 2:45pm to 4:00pm, topic yet to be identified. Vickie Parker has been tapped to present Lets Talk Low Vision's Psychological impact of vision loss. Refreshments were also suggested. The possible time for this evening presentation is 7:15pm. Jim or Richard will reach out to Dr. Bill for how this can be marketed to bring in attendance. Dr. Bill suggested an honorarium of \$200 for Vickie.

Jim reviewed the package pricing from 2016. Sixteen packages were purchased. The convention committee will once again offer a package option in 2017.

Game night will take place Tuesday, July 4 from 8:00pm to 11:00pm. The Dating Game, The Price Is Right and Name That Tune were mentioned as possibilities. A cash bar is also being considered.

A "travel through the ages" panel is tentatively planned from 1:15pm to 2:30pm July 5. Possible presenters include Sara, Richard, Mitch and perhaps one other person.

Our next call is Tuesday, January 10 at 9pm eastern/6pm pacific. In addition to continuing to put the finishing touches on current plans, we will also discuss a possible joint venture with ACB Students. Sara recently became a Mary Kay Independent Beauty Consultant. She helps women learn to care for their skin and show them techniques for skin care and/or makeup to look professional and happy.

The thought process is that she could do some demonstrations for women to try out various products. We all want to look and feel our best, even if we cannot fully see our complexions. In a much sighted world, we can walk into interviews, jobs, classes, and social events with poise if we have the right skills to look the part.

Stay tuned!

Jim Moved that Jim be responsible for the suite for June, 29, 30, July 1 and 6 with CCLVI paying for July 2 - 5. Second Linda. MC

**E-COMMUNICATIONS - Robert Spangler:** The past month has been spent assuring that the Scheigert Scholarship application process was ready to start and that the proper forms were in place to begin. This has made it easier for the Genensky Award process, which will be starting soon. Currently anyone wishing to access the Schiebert application must register for an account, providing their

name and a password. This form is submitted to myself and Jim who will setup the account and assign the proper access.

At one time all board members had an account active on the website which would allow them to access special documents or provide input on proposed features of the website. These accounts were deleted during an upgrade of the core program and have not yet been setup. It is the plan to provide each board member, affiliate presidents and committee chairs access to specific parts of the site. We Jim and I will work on the process for setting up accounts in the next few weeks.

As always please visit the website and provide your input and suggestions.

**FINANCE AND BUDGET - Linda Allison:** The proposed budget for 2017 has been sent to the CCLVI Finance and Budget committee for review and should be coming to the Board soon.

**FUNDRAISING COMMITTEE - Kathy Farina:** The next fund raising committee meeting is thursday january 19, 2017 at 8:00 p.m. Eastern time. We will discuss the ACB walk and have updates on items for the ACB marketplace at the convention. Things have been quiet due to the holidays.

**MEMBERSHIP COMMITTEE - Jim Jirak:** Membership has been somewhat busy since the mass mailing to 204 non-chapter affiliated life members, at large and professional members as identified. The membership chair attended an AMMS Introduction Training at 2pm eastern January 3. Though the chair is familiar with the functionality of the system, the attendance was more for a reminder of sorts.

CCLVI continues, as we've done in 2015, to work with Lane, Nancy and David Bratter to ensure the system is working properly. CCLVI, during membership updates in mid-November and December, discovered a number of glitches that were addressed and are now fixed prior to affiliate wide training beginning soon.

The treasurer continues to notify the membership chair of memberships received. CCLVI is taking advantage of individual affiliate fields in AMMS we can define exclusively for our internal use. Each affiliate is allowed to assign up to ten fields for its use. In addition to housing member contact information online including name, address, phone number, email, etc., CCLVI is internally tracking:

- preferred method of contact — telephone or email
- membership status — renewal, new, etc.
- method, amount and date of payment for current year — check number and date check issued or date of PayPal transaction
- CCLVI life member — “yes” or “no”
- affiliation — at large, professional, chapter, etc.
- Vision Access format — in what method they receive the magazine
- the date the individual member record was last updated — month and date modifications were made

It is the goal of the membership chair to have an online tracking mechanism in place soon for all board members to access. The membership chair will advise when this is ready.

Finally, chapter contacts were sent their initial dues notice reminder via email November 8 then again December 9. They will be sent a third reminder January 7 and the final reminder February 8. As an FYI, all chapter contacts must have their updated membership lists submitted to [membership@cclvi.org](mailto:membership@cclvi.org) by 11:59pm eastern February 15 to afford time for reconciling. Membership lists received after the designated due date will only be entertained after the reconciling of all other lists and forms. Likewise, membership lists will not be entertained until dues payment is submitted to and receipt has been confirmed by our treasurer with the membership chair. It is my plan to submit four (4) days prior to the due date in case there is a problem with the online submission process.

**PUBLICATIONS - Mike Keithley:** Vision Access when to the printer and did some changes in the formatting and some feedback is needed on the new look. Christine Chaikin helped with the formatting and editing.

**PUBLICATIONS - Patti Cox:** The committee will be meeting soon now that things are not so busy.

**SCHEIGERT SCHOLARSHIP COMMITTEE - Lindsey Tilden:** The Scheigert committee met on 12/14/16. We discussed updates to the advertising checklists, removing contacts which we have been unsuccessful in contacting and adding a couple new ones. Jim shared about updates to the application and the scholarship portion of the website. Question order was changed, we removed the gender question, and re-worded another couple questions. The committee determined to keep the required convention days for scholarship winners Fri-Wed (Jun 30-Jul 5) despite the convention beginning a day earlier.

As it is after Jan 1, the application is live. Potential applicants request a log in through the website. Once they receive their log in from Robert or Jim, they are able to complete and submit the application, including their supporting documents. Jim has shared that there are already several individuals who have requested and received their log ins. Submitted applications will all go to Jim, who will forward them to the appropriate subcommittee for review after March 1. The subcommittees are: Freshman-Richard and Kathy, Undergraduate-Jim and Bianca, Graduate-Sarita and Brian. Fred won't be serving on a subcommittee this year due to his travel plans.

We also briefly discussed January's Let's Talk Low Vision call, which will feature CCLVI's scholarship programs and some of our recent scholarship winners.

The committee will not meet in January. Our next meeting will be Wed, Feb 8.

**GENENSKY AWARD COMMITTEE - Dr. Cathy Schmitt Whitaker:** The 2016 Genensky award winners and vendors are highlighted in an article titled "Magnifying Opportunities In Life" in the Vision Access Fall 2016 Edition.

In process of confirming interest from committee members for participation on 2017 committee, Dr. Cathy Schmitt Whitaker, Chair; Dr. Isolde Keilhofer; Mr. Tom Lealos; Mr. Robert Spangler; Dr. Bill Takeshita.

Video Magnifier donations for 2017: Confirmed - Enhanced Vision's donation of one Merlin LCD or Acrobat LCD, Dr. Bill is seeking additional donations once we have donations, web site will be updated within time frame below:

Genensky Award Process 2017 Time-line (Teneative)

- Now – January 20 – solicit donations
- Jan 21 – 31 – web site updates
- Feb 1 – March 31 – announcement and accept applications for award
- Mid-April – mid- May (committee needs to agree on dates) review applications and – interviews with\* candidates

Committee meeting dates will be determined based upon the finalized time-line

22 individuals have requested Genensky Award information when announced as of September 2016 via CCLVI web site – this new approach to have those interested email Genensky@cclvi.org

**BOOK COMMITTEE - Dr. Bill:** the book is available on Amazon both in print and audio for \$20. A promotions list has been established and the committee has a list of low vision specialists in the United States and Canada. The flyer will be made available to this group and others.

**OLD BUSINESS:**

800 Number: Update - Linda has checked with Sprint and found out that the transfer to CCCLV will be very simple since Bernice is already on the account. Linda will contact Bernice to explain the process.

**NEW BUSINESS:**

The CCLVI President was asked to take part in the ACB strategic planning at mid year.

Sarita moved that CCLVI move forward pay \$250 for an ACB Angel. Kathy Second.  
MC.

Nest meeting March 1, 2017 at 8:30 eastern

Respectively Submitted  
Robert Spangler  
CCLVI Secretary

**Treasurer's Report for December 2016**  
**Transactions from 11/01/2016 to 11/30/2016**

**General**

Beginning Balance \$2,011.32

Deposits

\$0.05 = interest earned this period

Deductions

\$624.65 = National Printing Co. Fall Vision Access

\$29.49 = Sprint, toll free number

\$654.14 = total deductions for November

Ending Balance \$1,357.23

**Savings**

Beginning Balance \$18,773.47

Deposits

\$1.23 = interest paid this period

Deductions

No deductions

Ending Balance \$18,774.70

**Book**

Beginning Balance \$538.60

Deposits

\$0.02 = interest paid this period

No Deductions

Ending Balance \$538.62

**Scheigert**

Beginning Balance \$12,292.62

Deposits

\$0.50 = interest paid this period

Deductions

Ending Balance \$12,293.12

**Foley**

Beginning Balance \$3,001.90

Deposits

\$0.12 = interest earned this period

No Deductions

Ending Balance \$3,002.02

**CD'S**

Beginning Balance \$38,621.53

Deposits

\$50.82

No Deductions

Ending Balance \$38,672.35

**Program/Investment Fund**

Previous Balance \$32,828.61

Current Balance \$35,431.62

**O9 Account (temporary home for cashed out matured cds)**

Opening Balance on June 19, 2015 \$12,560.72

Previous Balance as of March 31, 2016 \$12,585.40

Deposits on April 7, 2016 \$12,816.66 = matured cd from March 12, 2016

Balance as of June 30, 2016 \$25,417.35

Balance as of September 30, 2016 \$25,433.35

Treasurer's Report for January 2016  
Transactions from 12/01/2016 to 12/31/2016

**General**

Beginning Balance \$1,357.23

Deposits

\$1,500.00 = transfer from Scheigert

\$3,000.00 = transfer from Scheigert

\$757.50 = mms check, life membership, and \$30 membership/donation

\$225.00 = 15 regular membership checks

\$90.00 = 6 regular membership checks

\$0.18 = interest earned this period

\$5,572.68 = total deposits for December

Deductions

\$119.88 = OH-K Printing, membership letters/labels, envelopes

Ending Balance \$6,810.03

**Savings**

Beginning Balance \$18,774.70

Deposits

\$1.27 = interest paid this period

Deductions

No deductions

Ending Balance \$18,775.97

**Book**

Beginning Balance \$538.62

Deposits

\$0.02 = interest paid this period

No Deductions

Ending Balance \$538.64

**Scheigert**

Beginning Balance \$12,293.12

Deposits

\$0.40 = interest paid this period

Deductions

\$1,500.00 = transfer to general for scholarship payout

\$3,000.00 = transfer to general for scholarship payouts

\$4,500.00 = total deductions for December

Ending Balance \$7,793.52

**Foley**

Beginning Balance \$3,002.02

Deposits

\$0.12 = interest earned this period

No Deductions

Ending Balance \$3,002.14

**CD'S**

Beginning Balance \$38,672.35

Deposits

0

No Deductions

Ending Balance \$38,672.35

**Program/Investment Fund / Investment Fund**

Previous Balance \$35,431.62

Current Balance as of 12/31/16 \$35,937.00

**O9 Account (temporary home for cashed out matured cds)**

Opening Balance on June 19, 2015 \$12,560.72

Previous Balance as of March 31, 2016 \$12,585.40

Deposits on April 7, 2016 \$12,816.66 = matured cd from March 12, 2016

Balance as of June 30, 2016 \$25,417.35

Balance as of September 30, 2016 \$25,433.35

Balance As of 12/31/2016 \$25,446.15