



COUNCIL OF CITIZENS
WITH LOW VISION
INTERNATIONAL



C. C. L. V. I.

SECRETARY'S REPORT AND TREASURER'S REPORT

C. C. L. V. I.

Secretary's Report

CCLVI Board Meeting

April 6, 2016, 8:30 pm EDT

By Teleconference (832) 551 – 5900 code 368623#

Meeting called to order: 8:35PM Eastern by President Glaser.

Present: Charlie Glaser, Leslie Spooone, Linda Allison, Robert Spangler, Jim Jirak, Grady Ebert, Kathy Farina, Bianca Knight, Sarita Kimble

Absent: *Fred Scheigert, *Dan Smith, Kathy Fox. (*excused)

Guests: Lindsey Tilden.

Secretaries Report: move to accept the minutes of February 3, 2016, by Jim seconded Leslie. MC

Treasurers Report: (See Attached) Jim moved to accept the treasurers report, seconded by Leslie. MC

COMMITTEE REPORTS

Convention, Jim Jirak: There are a few changes coming this year. First, we have our own suite. Our Sunday afternoon mixer normally held in either the president's or executive director's suite will now take place in our suite. The plenary committee felt that having our own suite opened up more possibilities for us during convention week. If the idea proves a success, look for us to have our own suite at future conventions. Second, the low vision showcase normally held on Sunday morning will now take place Monday afternoon. The plenary committee felt that more members would be in attendance Monday afternoon than Sunday morning. Third, we are offering a package price ticket which includes admittance to all ticketed events. We have several events for which we are charging to help defray associated costs. Fourth, we're providing audible darts training Sunday afternoon for the first ever audible darts tournament Tuesday evening with a cash bar. Fifth, we are holding a daily trivia challenge in our suite. The team still standing at weeks end receives a fantastic prize. Sixth, to accommodate speakers, our Tuesday afternoon business meeting is now scheduled for Wednesday afternoon. However, old favorites like game night with its cash bar are still slated for Monday evening at 8pm. However, unlike last year in Dallas, drink tickets will not be included with the ticket. For your registration and planning purposes, the entire program schedule is being published here. When applicable the first price is the pre-registration amount and the second price is the amount if registering on-site.

E-communications, Robert Spangler: The Fred Schiebert Scholarship closed March 1st. the Genensky award is currently taking applications and will close April 20.

Fund-raising, Leslie Spooone: Exciting! Its going to be a busy and fun time at convention with lots of opportunities. The walk team is looking forward another great event. The CCLVI Firecrackers are moving along.

Legislation: Nothing new since last report.

Membership, Jim Jirak: On behalf of CCLVI, the membership list was sent to ACB via AMMS ... the online database ... March 25 and those that paid online via PayPal had their funds transferred to our checking account the same date. The table below shows everything we need to know. The term records indicate the number of overall persons we have listed in the database. Minneapolis will confirm with each affiliate the dollar amount owed. Once notified, we have until April 29 to pay. If the math is correct, we should have 11 votes this summer and should owe \$1,285.

Report as of Friday April 1, 2016, Records 368, Not certified 88,
Members certified 280, ACB Life Members 23, CCLVI Life members 84.

Publications: The last edition looked good, Mike will be ready for the May deadline. _

Genensky Award: Deadline is April 20.

Scholarships: The committee is excited and things are moving along in the selection process. The committee has reworked the financial support costs and has streamlined the coverage to only cover only the CCLVI portion on the costs.

Jim move to accept the committee revised policy for convention reimbursement for scholarship winners. Sarita, second. MC.(see attached document)

Book: No committee meeting held. Things are ready for the audio version in Spanish and in print. Linda reported that we sold two books in March.

NEW BUSINESS:

Charlie will be contacting Jeff Bishop concerning a PSA for CCLVI.

Linda asked if CCLVI was going to submit a \$100 walk match and \$100 for the ACB auction. Kathy moved to spend the money for the two items requested to come out of the fund raising budget. Sarita second. MC .

Next Meeting: June 15, 2016. 8:30 Eastern, 7:30 Central,
6:30 Mountain, 5:30 Pacific.
By Teleconference **(832) 551 – 5900 code 368623#**

Move to adjourn Linda seconded by Leslie. MC.

Adjourned: 10:00 Eastern

Respectfully submitted
Robert Spangler
Secretary CCLVI.

Treasurer's Report **March 2016**

General

Beginning Balance
\$6,672.96

Deposits

\$1,282.50 = membership and quarterly MMS check
\$0.24 = interest earned this period
\$1,282.74 = Total Deposits for February

Deductions

\$805.36 = National Printing Company Winter Vision Access
\$41.11 = Sprint
\$19.99 = Hostgator site lock hacker protection yearly fee
\$64.77 = reimbursement to Jim Jirak for membership printing
\$50.00 = ACB for market place reservation
\$42.89 = Sprint
\$60.00 = registration for Midyear for Charlie Glaser
\$1,500.00 = Andrew Shaw Spring Scheigert scholarship payout
\$2,584.12 = Total Deductions for February

Ending Balance \$5,371.58

Savings

Beginning Balance \$26,764.66

Deposits

\$1.69 = Interest earned this period

Ending Balance \$26,766.35

Book

Beginning Balance \$225.23

Deposits

\$37.30 = deposit from Amazon for 2 books sold
\$18.65 = deposit from Amazon for 1 book sold
\$55.95 = total deposits for February

No Deductions

Ending Balance \$281.18

Scheigert

Beginning Balance \$5,503.71

Deposits

\$0.21 = interest earned this period

No Deductions

Ending Balance \$5,503.92

Foley

Beginning Balance \$3,000.84

Deposits

\$0.11 = interest earned this period

No Deductions

Ending Balance \$3,000.95

CDS

Beginning Balance \$50,949.35

Deposits

\$54.86 = interest earned this period

Ending Balance \$51,020.78

Program Fund

Previous Balance \$30,025.37

Current Balance \$31,414.12

Treasurer's Report
April 2016.
Transactions from 03/01/2016 to 03/31/2016

General

Beginning Balance \$5,371.58

Deposits

\$430.00 = membership dues and \$100.00 fundraising proceeds

\$199.03 = transfer from PayPal account for online membership payments

\$0.20 = interest earned this period

\$629.23 = Total deposits for March

Deductions

\$452.00 = check to Julia Johnson for 2016 convention expenses as speaker

\$41.12 = Sprint for toll free line

\$9.80 = one book of postage stamps

\$1,500.00 = Antonio Vega Scheigert Spring scholarship payout

\$2,002.92 = Total deductions for March

Ending Balance \$3,997.89

Savings

Beginning Balance \$26,766.35

Deposits

\$1.81 = interest earned this period

Ending Balance \$26,768.16

Book

Beginning Balance \$281.18

Deposits

\$18.65 = deposit for Amazon book sale

\$18.65 = deposit for Amazon book sale

\$0.01 = interest earned this period

\$37.31 = Total deposits for March

No Deductions

Ending Balance \$318.49

Scheigert

Beginning Balance \$5,503.92

Deposits

\$0.23 = interest earned this period

No Deductions

Ending Balance \$5,504.15

Foley

Beginning Balance \$3,000.95

Deposits

\$0.12 = interest earned this period

No Deductions

Ending Balance \$3,001.07

CDS

Beginning Balance \$51,020.78

Deposits

\$56.81

Deductions

\$12,816.66 = proceeds from matured cd

Ending Balance \$38,260.93

Program Fund

Previous Balance \$31,414.12

Current Balance \$31,462.21

CCLVI Policy Scholarship
February 22, 2016

CCLVI Reimbursement Policy

CCLVI will offer three \$3,000 scholarships to college students for the 2016 – 17 academic year. Students will need to be enrolled full-time for both the fall and spring terms during the 2016 – 17 academic year.

The three students who are awarded the scholarships are expected to attend the ACB National Convention in July 2016. Students' expenses will be reimbursed based upon the CCLVI's Board approved February 2016 reimbursement policy (stated below). Students who are unable to attend the convention must provide documentation to support a work, school or other serious and compelling reason. Preference to not travel alone or not to attend the convention is not a serious and compelling reason.

CCLVI Policy

Expense Reimbursement and Event Presence for Scholarship Winners in Attendance at the ACB Convention

Approved April 6, 2016.

Expense Reimbursement

The Council of Citizens with Low Vision International (CCLVI) will reimburse scholarship winners for expenses associated with attendance at the American Council of the Blind national convention.

Registration Costs:

- 1. Pre-registration costs. Only the pre-registration amount will be reimbursed; CCLVI will not pay the additional cost of on-site registration.**
- 2. Guide dog relief area service fee - Fee will be reimbursed for guide dog users.**

Convention Events:

CCLVI Scholarship Winners are expected to attend, and should pre-register for where necessary, the following events and will be reimbursed as noted below:

- 1. ACB/CCLVI Scholarship Winners Dinner, Saturday evening (complimentary)**
- 2. American Council of Blind Students Welcome Party (reimbursed)**
- 3. Keys to the Convention Seminar (free event)**
- 4. American Council of Blind Students Scholarship Luncheon (reimbursed)**
- 5. CCLVI Mixer (reimbursed)**
- 6. ACB General Session – Presentation of ACB and CCLVI Scholarships (free event)**
- 7. ACB Scholarship Reception (free event)**
- 8. Attend 2 additional CCLVI Program Sessions**

Meal Per Diem:

CCLVI will reimburse scholarship winners for all meals, unless specified above, from the time the winner leaves their home for convention to arrive on the first Friday until the winner returns home from the convention on Wednesday. If a winner chooses to arrive at the convention site early, or stay at the convention site later, meal expenses outside of standard convention participation will be the responsibility of the scholarship winner, not CCLVI. It is the expectation of CCLVI that winners will not allow personal interests to interfere with the required event attendance listed above. Reimbursement is based on a rate per meal as outlined by the IRS Per Diem Rates (publication 1542 - <http://www.irs.gov/pub/irs-pdf/p1542.pdf>.)

NOTE:

1. ACB/CCLVI Winners dinner is complimentary in place of dinner per diem for that day.
2. The winner will be reimbursed for American Council of Blind Students luncheon expense in place of per diem for lunch that day.

Travel Expenses:

CCLVI will reimburse travel expenses for the most reasonable method of transportation roundtrip between the winner's home city (in the US) and the convention city as approved by the CCLVI representative. The amount includes economy airfare, bus fare, and/or train fare up to \$500. Roundtrip cab or shuttle fare from the airport to convention hotel will be reimbursed. In some cases, if the winner lives close enough to the convention location, federal automobile mileage may be reimbursed for the winner's driver to and from the convention. (Federal automobile mileage can be found in IRS Publication 1542 - <http://www.irs.gov/pub/irs-pdf/p1542.pdf>). Reasonable parking expenses, excluding tips for valet parking (if applicable) will also be reimbursed for winners traveling to convention via car. Winners who choose to travel to convention in a method not deemed by CCLVI to be the most reasonable and inexpensive will only be reimbursed for expenses not to exceed the most reasonable and inexpensive means of travel.

Hotel Room:

CCLVI will pay for half of a hotel room and provide a roommate from the Friday before convention, departing the Wednesday of convention. The winner may choose to stay through the rest of convention at their own cost. If CCLVI does not provide a roommate, the winner will not be responsible for the other half of the room costs. If the winner chooses to room alone or bring a companion, he/she will be responsible for the other half of the hotel room costs. It is also the responsibility of the winner to confirm hotel dates and whether he/she wishes to room alone by June 1st. Any changes made by the winner after June 1st may result in the winner staying in a single room and paying the other half of the room rate.

Hotel Internet charges will not be reimbursed. It is the winner's responsibility to plan accordingly.